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May 1, 2020

Re: Formal Case No. 1125
Recommendation of the DC USTF Administrator regarding DOEE's request to
Approve Reimbursement for FY2020 Q2 Invoices

Ms. Brinda Westbrook-Sedgwick, Secretary
Public Service Commission
District of Columbia
1325 G Street, NW, Suite 800
Washington, DC 20005

Dear Ms. Westbrook-Sedgwick:

In a filing dated May 30, 2020, the Department of the Environment's Energy Office ("DOEE") submitted the referenced Invoice to the DC USTF Administrator payable by the District of Columbia Universal Service Trust Fund (DC USTF). Solix, the DC USTF Administrator, has reviewed the expenses and is submitting a recommendation.

This recommendation is for the sole purpose to address Invoice # 6201-20-Q2 Utility Discount Programs Administration and Consumer Education Program Lifeline Service attached to the referenced submission of DOEE regarding the request for reimbursement for 2Q2020 (January – March 2020). Solix has determined the DOEE, as reported in the submitted Invoice, has incurred Consumer Education Program and Personnel Expenses in FY2020 Q2 which have not been reimbursed for the period as identified by the request and the requested amount is consistent with the approved 2020 budget referenced in the next page.

Description	2020 Allocation	YTD 2020 Expenses	Available Balance	Oct-Dec 2019 Q1	Jan-Mar 2020 Q2	Apr-Jun 2020 Q3	Jul - Sept 2020 Q4
Personnel	\$18,246.00	\$8,924.79	\$9,321.21	\$4,605.06	\$4,319.73	\$0.00	\$0.00
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$1,000.00	\$158.40	\$841.60	\$158.40	\$0.00	\$0.00	\$0.00
Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Database Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising (CEP)	\$25,000.00	\$7,753.46	\$17,246.54	\$1,025.01	\$6,728.45	\$0.00	\$0.00
Total	\$44,246.00	\$16,836.65	\$27,409.35	\$5,788.47	\$11,048.18	\$0.00	\$0.00

Solix recommends approving payment from the DC USTF to DOEE/DC Treasurer in the amount of \$11,048.18 attributable to the advertising (CEP) outreach and personnel to support the Lifeline Program in the District of Columbia.

Sincerely,



Sal Cooper

Client Relations Manager

Cc: Lara Walt

Felix Otiji

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